

COOPERATIVE EXTENSION SERVICE
Publication Review Form

PURPOSE: The review committee advises the authors and the administration in evaluating manuscripts proposed for publication by the Cooperative Extension Service. The committee conducts a critical, scholarly review of the manuscript and (1) recommends whether or not the manuscript should be published, (2) determines if the manuscript needs abridgment, expansion or corrections before publication, and (3) helps ensure accuracy of interpretation and adequacy of presentation.

Title of publication: _____

Authors: _____

Proposed Publication Series (check one box): (explanation of publications can be found at: http://www.cahe.nmsu.edu/pubs/guidelines/num_pubs2.html)

- Guide
- Circular
- Water Task Force Publication

Reviewers - Please respond to the following questions. If 'no' is selected, please make suggestions for improvement below. You may attach additional page(s) or a marked manuscript with suggested changes if desired.

| | Yes | No | N/A |
|--|-----|----|-----|
| Does the title describe the contents? | | | |
| Is the topic of publication clearly defined? | | | |
| Is the information of sufficient relevance to merit publication? | | | |
| Is the information clear, concise and in logical order? | | | |
| Is the topic addressed at the appropriate level for the intended audience? | | | |
| Are references or resources provided reliable and legitimate sources? | | | |
| Are illustrations or images clear and relevant to the information presented? | | | |

Other suggestions/comments:

Recommendations (check one):

- Approve for publication
- Publish after author considers the reviewers' comments
- Resubmit revised manuscript for second review
- Do not publish

Reviewer: _____ Date: _____