

Call for Nominations

Nineteenth Annual Ralph B. Crouch Memorial Award

in recognition of outstanding contributions to the life of the NMSU community

Friends and relatives of the late Dr. Ralph B. Crouch, Professor of Mathematics, Head of the Department of Mathematical Sciences, and Associate Dean of the Graduate School, have established an endowment providing for an annual award to honor a current or living, former employee of NMSU for outstanding contributions to the life of the university community. The award alternates between two categories: (1) non-exempt staff and (2) faculty and exempt staff. The recognition includes a cash award of \$2,000.

Nominations are solicited for the category of **NON-EXEMPT (classified)** employee of New Mexico State University. Outstanding contribution(s) of the nominees, which may include all kinds of activities **WITHIN THE UNIVERSITY** and may range from one event to a lifetime career, will be evaluated.

Each nomination should be submitted on the attached form or a copy thereof, along with no more than five (5) pages of supporting information and no more than three (3) letters of reference.

Prior to **February 28, 2007**, please submit all information to the chair of the Ralph B. Crouch Award Committee:

Ms. Maureen Camunez, Director
Intellectual Property and Technology Transfer
MSC 3 IPO
CAMPUS

Award Ceremony is scheduled Wednesday May 2, 2007, 3:00 p.m., Corbett Center New Mexico Room. Presentation by President Michael Martin.

**NINETEENTH ANNUAL
RALPH B. CROUCH MEMORIAL AWARD**

Nomination Form

Name of person nominated: _____

Name of person nominating: _____

Dept./Unit _____

Campus Address _____

In addition to this form, the person making this nomination should prepare a one- to five-page document encompassing the nominee's contribution(s) to NMSU. The document may include any information the nominator considers pertinent, but the information provided should take into careful consideration the Criteria and Guidelines for Selection of the Award, stated below. Also the nominee must be a current or a living, former **NON-EXEMPT (classified)** employee of NMSU.

Nominations should be sent to: Ms. Maureen Camunez, Director
Intellectual Property and Technology Transfer
MSC 3 IPO
CAMPUS

CRITERIA AND GUIDELINES FOR SELECTION OF THE AWARD WINNER

Criteria

- Nominee must be a current or a living, former **NON-EXEMPT** employee of New Mexico State University.
- Consideration will be based solely on the person's outstanding contribution(s). These contributions may include any activities **WITHIN THE UNIVERSITY** and can range from one event to a lifetime career. Outstanding contributions are considered those action(s) or activities beyond the normal day-to-day responsibilities of the person's job. These activities can be, but are not limited to, committee work, participation in special university projects, sponsoring student groups, activities in professional organizations, etc.

Guidelines

- Nomination form, with no more than five (5) pages of supporting information and no more than three (3) letters of reference, should be received by the committee chair at the above address no later than **February 28, 2007.**